

## Winfrey, Joseph

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**From:** Gupta, Kaushal  
**Sent:** Tuesday, September 24, 2019 4:09 PM  
**To:** Harmon, Stephanie  
**Cc:** R5FOIA  
**Subject:** RE: ATTENTION: FOIA R5-2019-007545 has been requested for CLOSURE!!

Steph, this FOIA still needs an awareness notification email to be sent to HQ.

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**From:** Gupta, Kaushal  
**Sent:** Thursday, August 29, 2019 3:29 PM  
**To:** Harmon, Stephanie <harmon.stephanie@epa.gov>  
**Cc:** R5FOIA <R5FOIA@epa.gov>  
**Subject:** RE: ATTENTION: FOIA R5-2019-007545 has been requested for CLOSURE!!

FOIA Office, please begin closeout.

Steph, this FOIA was flagged by HQ for awareness review, so please send an Awareness Notification email to HQ. You can find the template for it at the R5 FOIA Sharepoint site:

<https://usepa.sharepoint.com/sites/R5/orm/Lists/EPAs%20Main%20FOIA%20Resource%20Page/Tiles.aspx>

Scroll down, click on Templates, then on Awareness Notification, then on the Awareness Notification email template.

Thanks,  
Kaushal

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Kaushal Gupta  
U.S. EPA Region 5 FOIA Officer  
Office of Regional Counsel, Branch 1, Section 4  
77 W. Jackson Blvd (MI-10J) | Chicago, IL 60604  
[gupta.kaushal@epa.gov](mailto:gupta.kaushal@epa.gov) | Phone (312) 886-6803 | Fax (312) 697-2009 | [FOIA Website](#)

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**From:** Harmon, Stephanie  
**Sent:** Tuesday, August 20, 2019 5:18 PM  
**To:** Targos, Loreen <[Targos.Loreen@epa.gov](mailto:Targos.Loreen@epa.gov)>  
**Cc:** Smith, Edwin (Ted) <[Smith.Edwin@epa.gov](mailto:Smith.Edwin@epa.gov)>; Jaffess, Sharon <[jaffess.sharon@epa.gov](mailto:jaffess.sharon@epa.gov)>; Nettesheim, Todd <[nettesheim.todd@epa.gov](mailto:nettesheim.todd@epa.gov)>; Gupta, Kaushal <[Gupta.Kaushal@epa.gov](mailto:Gupta.Kaushal@epa.gov)>  
**Subject:** ATTENTION: FOIA R5-2019-007545 has been requested for CLOSURE!!

FYI, Responsive letter (no responsive records) was uploaded, requested closure from R5FOIA Team.

*Steph*